



Public Beta · 15-day trial · TallyPrime add-on

Installation & User Guide

TallyDues watches your TallyPrime data and shows Windows notifications for cheques (PDCs) and sales invoices that are due, plus an on-screen dashboard listing them.

Developed by OpenXpert Solutions

What TallyDues does

- **Notifications** - a Windows notification for the cheques / PDCs and invoices that fall in your chosen timeframe (up to 5 of each shown, then "+N more").
- **Dashboard** - an on-screen list of every due cheque and invoice with number, customer, amount and date. If nothing is due it says so.
- **Settings** - you decide how many days back (already due) and ahead (coming up) to look, separately for cheques and invoices.
- **Welcome message** - each time TallyPrime starts, a notification confirms TallyDues is loaded and shows your trial end date.

Requirements

- Windows 10 or 11 (64-bit) and TallyPrime Release 7 or later.
- No administrator rights are needed. Everything installs to C:\ProgramData\TallyDues. Please leave that folder where it is - TallyPrime reads the add-on from there every time it starts.
- Windows notifications must be allowed (see Troubleshooting).

If you used the earlier version called TallyDue

The app is now named **TallyDues** and installs to its own folder, C:\ProgramData\TallyDues. Uninstall the old version first (Start Menu → TallyDue → Uninstall TallyDue) and remove the old TallyDue file from TallyPrime's list (F1 → TDL and Add-On → F4), so TallyPrime does not load two copies of the same add-on.

1. Install

- 1 Run TallyDues-PublicBeta-Setup.exe and click Next through the wizard.
- 2 On the **Alert timeframe** page enter four whole numbers from 0 to 365 (default 7 each): cheques days back and ahead, invoices days back and ahead. You can change them later inside TallyPrime.
- 3 Click Install, then read the final page - it repeats the one step below. Windows may show a SmartScreen notice for a new program; choose *More info* → *Run anyway* if you trust the source.

2. Load TallyDues into TallyPrime (once)

TallyPrime only registers add-ons through its own menu, so this one step cannot be automated:

- 1 Open TallyPrime.
- 2 Press **F1 (Help)** → **TDL and Add-On** → **F4 (Manage Local TDL Files)**.
- 3 Set **Load on startup** to **Yes**, browse to TallyDues-PublicBeta.tdl in C:\ProgramData\TallyDues, and press **Ctrl+A**.
- 4 Close and reopen TallyPrime completely. A **Welcome to TallyDues** notification appears.

3. Using TallyDues

Open a company and stay on the Gateway of Tally screen. The same three items are also on the Gateway of Tally menu, which always works even if a shortcut key does not respond.

Shortcut / menu item	What it does
Ctrl+Y TallyDues Run Check	Checks the due cheques and invoices now and shows them as Windows notifications. If nothing is due in your timeframe you get a notification saying so.
Ctrl+O TallyDues Dashboard	Opens a screen listing every cheque / PDC and invoice due in your timeframe: number, customer, amount, date. Shows <i>NO DUES</i> for an empty list. The last line shows the alert script in use. Esc closes it.
Ctrl+S TallyDues Settings	Shows the four timeframe numbers with their current values. Type a number, press Enter for the next box, then Ctrl+A to save. The values are remembered on this PC.

How the timeframe works

Days are counted from **TallyPrime's current date** (the date you can change with F2), not the Windows clock. For example, with cheques 3 days back and 14 ahead, a cheque dated up to 3 days ago or up to 14 days from now is listed.

- **Cheques / PDCs** are matched on the cheque (instrument) date entered on a bank allocation of any non-Sales voucher.
- **Invoices** are matched on the voucher date of Sales vouchers, not on a credit-period due date, and invoices already paid are not excluded. "Days back" for invoices therefore means "issued in the last N days".
- Cancelled and optional vouchers are ignored.

Changing the timeframe from the installer

If you reinstall and enter new numbers on the Alert timeframe page, they replace the numbers saved earlier the next time TallyPrime starts.

4. The 15-day trial

The public beta runs for 15 days from the day you install it. The end date appears in the welcome notification and on the Dashboard. After that date alerts stop and TallyDues shows only a short notice that the trial has ended. To start another trial period, install the latest build from OpenXpert Solutions.

Troubleshooting

Problem	What to do
No welcome notification when TallyPrime starts	The add-on is not loaded: repeat step 2 (F1 → TDL and Add-On → F4) and restart TallyPrime. Otherwise Windows may be hiding notifications - see the next row.
I never see Windows notifications	In Windows Settings → System → Notifications: turn notifications On , turn Do Not Disturb / Focus Assist Off , and make sure Windows PowerShell is On in the app list. Meanwhile choose Start Menu → TallyDues → Alerts - also show pop-up boxes ; every alert then also appears as a pop-up box. The other two Alerts shortcuts switch it back.
Shortcut keys do nothing	Use the Gateway of Tally menu items: they always work. Make sure the Gateway of Tally screen is showing; the keys (Ctrl+Y, Ctrl+O, Ctrl+S) only react there. If a menu item does nothing either, open the Dashboard: the last line shows Alert script in use , which must be a file that exists on your PC (normally C:\ProgramData\TallyDues\...). If it is not, run Setup again and restart TallyPrime.
Dashboard says NO DUES but I expected items	Check the dates: the timeframe is counted from TallyPrime's current date (F2). Open Settings (Ctrl+S) to see the numbers. Remember invoices are matched on voucher date.
Settings numbers do not change	After typing a number press Enter to move on, and finish with Ctrl+A to save.
A message says the trial has ended	The 15 days are over. Contact OpenXpert Solutions for an updated version.

Uninstalling

- 1 Windows Settings → Apps, or Start Menu → TallyDues → **Uninstall TallyDues**.
- 2 In TallyPrime press F1 → TDL and Add-On → F4, remove the TallyDues file from the list, and restart TallyPrime (this part cannot be done by the uninstaller).

About

TallyDues is developed by **OpenXpert Solutions**. This is a public beta provided for evaluation and feedback; it reads your TallyPrime data to show reminders and does not send any data anywhere. TallyPrime is a trademark of Tally Solutions Pvt. Ltd.; TallyDues is not affiliated with or endorsed by Tally Solutions.